

DRAFT – Attachment A
Minutes of the Population Technical Advisory Committee
Friday June 22, 2007

MEMBERS PRESENT:

Arizona State University – Tom Rex ¹
Department of Commerce – Kent Ennis/Jessica Smothermon
Department of Economic Security – Dennis Doby / Peter Kozy
Department of Health Services – Richard Porter
Department of Revenue – Diane Sosinski
Department of Transportation – Jami Garrison
Maricopa Association of Governments – Jeff Romine
Pima Association of Governments – Dave Taylor ¹
Northern Arizona Council of Governments – Chris Fetzer
Central Arizona Association of Governments – Jack Tomasik
Southeastern Arizona Governments Organization – Rich Gaar/Sharon Mitchell

* Department of Environmental Quality – David Lillie
* City of Phoenix – Tim Tilton

MEMBERS ABSENT:

University of Arizona
Northern Arizona University
Department of Education
League of Arizona Cities & Towns
Western Arizona Council of Governments
Department of Water Resources
County Supervisors Association of Arizona
Inter-Tribal Council of Arizona
The Navajo Nation
* State Land Department – Mila Hill
* Department of Insurance
* Yuma Metropolitan Planning Organization

ALSO PRESENT:

Allen Barnes, Department of Economic Security-
Warren Brown, Cornell University ¹
Samuel Colón, Department of Economic Security
Van Braswell – Department of Economic Security

¹ Participating by teleconference

* Non-voting member

1. Call to Order.

Richard Porter called the meeting to order at 10:00 am.

2. Approval of Minutes of Prior POPTAC Meeting.

Richard Porter asked for comments or corrections of the minutes from the prior meeting. Dave Taylor pointed out that item #7 should read nearest integer not nearest interval.

A motion to approve the minutes as amended was made by Rich Gaar and seconded by Dave Taylor. The motion carried by majority vote.

3. New business/Call to the Audience..

The chair recognized Dick Froncek former member of POPTAC. Dick discussed the importance of the LUCA process as it impacts the quality of the decennial census. He passed out a handout about LUCA. There was discussion among the members and the chair thanked Mr. Froncek for coming.

4. Methodology Issues

Pete Kozy asked for direction on putting files from the Work Files page onto the public website. Discussion ensued and it was decided that all files except those labeled draft should be on the public site since we are acting as a committee as if we were subject to the Open Meeting Law. The floor was then opened the floor for suggestions for future methodology study. It was suggested that the person who suggests a topic should put together a short justification for the project that could be shared with committee members. Suggested future topics were:

- a. Percent never built for permits which are used in the calculation of estimates of housing stock – Dave Taylor
- b. The Composite estimate in Pima County being so different from HUM – Dave Taylor
- c. Persons per household county average – Jack Tomasik
- d. Phoenix metro area approach to estimates – Jeff Romine
- e. Seasonal population and a data source for that population – Jeff Romine
- f. Group quarters should come from the COGs – Rich Gaar
- g. Migrant worker issue – Rich Gaar

Richard Porter suggested that after we get the write-ups on the methodology issues we should discuss at the next meeting forming work groups to work the issues. It was agreed that all write-up would be sent to Pete Kozy on or before August 1st. They will all be enclosed with the POPTAC mailing for inclusion in the next POPTAC meeting discussions. It was further decided that the methodology discussions would be held at the beginning of the meeting of the whole so that those not inclined to partake in the methodology discussions could arrive a little late. Until further notice, POPTAC meetings will begin at 10:00 a.m.

5. Ron Gunderson U. A. Resignation

Pete Kozy announced that he had received communication from Ron Gunderson submitting his resignation from POPTAC representing NAU. He stated changing research focus as the reason. He was at a loss at giving a recommendation for his replacement. Rich Gaar suggested Mike Lainoff from the Rural Policy Institute at NAU. DES will follow-up to discern if there is an interest.

6. Update OML and POPTAC

Pete Kozy reported that the DES AG representative gave him a preliminary report on the Open Meeting Law as it pertains to POPTAC. To summarize: POPTAC is not legally bound to the OML. However, the Governor has requested that her Advisory Committees comply with the OML. POPTAC holds its meetings in compliance with the OML. Our proposal, which would allow public access to read documents and discussions of the Subcommittee, is consistent with, though not in technical compliance with, the spirit of the OML to ban decision making in secret. A detailed report from the AG is expected shortly.

7. Update COG data hubs

It was reported by Pete Kozy that three COGs have agreed to be data hubs and act as intermediaries between the jurisdictions and DES. CAAG, PAG and SEAGO have agreed. MAG already acts as a data hub. Chris Fetzer reported that NACOG is still in discussions regarding the issue. WACOG has not responded either way.

8. Update Sub-County Projections.

DES reported that three counties Pima, Gila and Pinal have given DES their jurisdictional sub-county projections. DES found them consistent with and controlled to the DES county projections. The jurisdictional sub-county projections for these three counties are now published on the Work Files website as well as the projections page of the public Workforce Informer website. DES will accept input from the remainder of the counties when they have finished their analysis.

9. Update on New Work Files

Pete Kozy said that additions are being continuously added to the Work Files website and that he would no longer announce changes as they occurred. Dave Taylor gave DES good feedback on the progress of the Work Files effort.

10. PopStats Policy Review

Pete Kozy asked POPTAC members to begin to review the DES PopStats policies. We should begin to discuss them in the methodology portion of our meetings beginning with the next meeting August 10th. Samuel Colón suggested that we first review the audit policy as that will be needed this fall. Review suggestions should be submitted by August 1st.

11. Adjournment

The meeting was adjourned by Richard Porter.